UF | **Bridges**
UNIVERSITY *of* FLORIDA

About GatorLink Account Management (GLAM)

In 2004, the University implemented the *GatorLink Password Management System*, nationally recognized as a strong and innovative model for password management. *GatorLink Account Management Project (GLAM)* extends this innovative security approach to the management of GatorLink accounts. This change will directly impact Directory Coordinators.

What Will Change?

- Effective November 10, 2006, **GatorLink accounts will be provided only for individuals with active affiliations with the University**. This is critically important for the security of the University's data and networks. Individuals who do not have an appropriate affiliation will automatically have their GatorLink accounts expired on November 9, 2006.

- **New GatorLink usernames may contain as many as sixteen characters.** The current eight-character limitation does not provide enough values for "lifelong GatorLink." To be able to assign GatorLink usernames to people indefinitely, the length allowance must be increased.

- **The shared guest account will be eliminated.** New procedures for creating time-limited guest accounts will be available.

Directory Coordinators Are Essential

At present, there are more than 50,000 GatorLink accounts assigned to individuals no longer affiliated with the University. As a Directory Coordinator, your expert knowledge of the people and organizations within your department is essential to the success of this project.

What Should You Do?

1. Download the GatorLink Account Management spreadsheet displaying the user accounts scheduled for expiration from **http://www.bridges.ufl.edu/**. Review the individuals listed under the department(s) you support. Select the drop down arrow near the *Department Name* or *DeptID* column to display a single department. ***Make sure that nobody with an active affiliation is listed on the spreadsheet.***

2. Determine if action is required.

   - If an individual appears on the list, and you ***do*** want the account to expire, no action is required.

   - If an individual appears on the list, and you ***do not*** want the account to expire, add the qualifying affiliation in the UF Directory or contact the department responsible for adding the affiliation. You must assign one of the affiliations listed below in the UF Directory to ensure continued service.

Qualifying Affiliation	Action Required
Departmental Associate, Direct Support Staff, Courtesy Faculty	Add the affiliation. *(Any Directory Coordinator can add these affiliations.)*
Vendor	Contact Purchasing at **392-1331** to add the affiliation.
Consultant-Faculty, Emeritus	Contact Academic Personnel at **392-1251** to add the affiliation.

Qualifying Affiliation	Action Required
Student Applicant, Student, Former Student, Non Reg Student, Recent Attendee, Newly Admitted Student	Contact the Registrar at **392-1374** to add the affiliation.
Board of Trustee, UF Executive, AEF Base Employee, USPS Staff, OPS Staff, TEAMS, Faculty, Consultant-Staff	Contact HR at **392-4621** to add the affiliation.
Library Patron	Contact the Library at **273-2525** to add the affiliation.
SHANDS Staff	Contact Shands at **265-0111** to add the affiliation.
Campus Resident	Contact Housing at **392-2161** to add the affiliation.
DCE Applicant, DCE Student	Contact Department of Continuing Education at **392-1711** to add the affiliation.
Athletic Association Employee	Contact the Athletic Association at **375-4683** to add the affiliation.
Foundation Employee	Contact the Foundation at **392-1691** to add the affiliation.

Thank you for helping UF provide sound management of its usernames and passwords and prepare itself for future services. Please visit http://www.bridges.ufl.edu/password/ for more information.